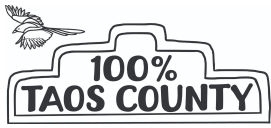


100% Taos County Initiative Coordinator

Position Description

100% Taos County Initiative is a grassroots collective impact project with the goal of ensuring that our children, students, and families across Taos County are trauma-free, experience optimal health, and are positioned to succeed in family life, school, and the workplace. Initially established through the statewide 100% New Mexico framework to reduce Adverse Childhood Experiences (ACEs) by ensuring people have access to the services they need to survive and thrive, the Initiative is evolving its scope of impact through broader efforts to ensure positive social determinants of health and a system of coordinated, cross-sector collaboration focused on the needs, histories, and communities of the Taos County region.

Title <i>100% Taos County Initiative Coordinator</i>	
Reports to	100% Taos County Advisory Council
Position Purpose	The Coordinator serves as a convener and facilitator for the 100% Taos County Initiative to advance the goals of the Initiative, strengthening collaboration across sectors and among community, governmental, business, education, healthcare, and nonprofit partners to address interconnected factors affecting Taos County's long-term well-being and resilience. The Coordinator supports data-informed planning, facilitates shared priorities and strategies, connects complementary efforts across organizations, and helps partners translate collaborative planning into measurable action.
Key Responsibilities	Strategic Planning & Collective Impact <i>Leads efforts that help partners identify shared regional priorities, connect work across organizations and sectors, and move collaborative priorities from discussion to action</i> <u>Regional convening and coordination</u> Convene and maintain relationships among municipal and county governments, Taos Pueblo and other regional communities, employers, educational institutions, healthcare organizations, nonprofits, and community groups around issues affecting long-term regional resilience. <u>Shared strategic priorities</u> Facilitate processes through which partners identify a small number of shared regional challenges and opportunities and develop coordinated strategies, roles, and actions. <u>Data-informed planning</u> Work with regional partners and available data resources to identify demographic, economic, workforce, health, housing, and other trends;



translate findings into actionable information; and track indicators related to shared priorities.

Systems mapping and alignment

Identify where organizations are already working on related issues, where gaps exist, and where greater alignment could reduce duplication or increase collective impact.

Action and accountability

Lead active, engaged development of a shared vision for the future of Taos County; maintain shared work plans, document commitments and responsibilities, track progress, and regularly communicate results to participating organizations.

Resource development

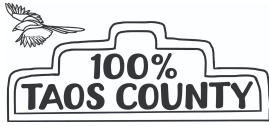
Guide coordinated investment from critical partners and Identify opportunities for joint funding, shared initiatives, and other resources that advance priorities that individual organizations may not be positioned to pursue independently.

Community engagement

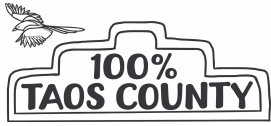
Ensure regional planning incorporates community perspectives, including populations most affected by demographic and economic change, rather than relying solely on institutional leadership.

Administrative and Operations Coordination

- Assist in advancing local planning efforts and shared decision-making to support the development of the 100% Taos County Initiative along with the Advisory Council and 100% TCI members.
- Coordinate meetings of the 100%, Advisory Council and other 100% community meetings, facilitate, take notes, email notes and reminders. Manage the member list and communications.
- Assist Action Teams in planning efforts and decision-making with support on alignment with 100% TCI goals and strategies, and collaboration between local stakeholders to advance activities they identify
- Oversee 100% TCI programs including an online and printed Resource Directory, and action team focused mural projects
- Collaborate with Taos County Health Council on community health initiatives.
- Oversee coordination of the 100% Taos website and social media accounts. Coordinate public education and outreach regarding the initiative.



	Fiscal & Reporting Management • In collaboration with the 100% Advisory Council, develop systems to manage budget, planning and funding requests in order to advance the goals of the Initiative. • Maintain all budget and Grant records. Complete required reports to funding agencies.
Preferred Knowledge and Skills	• Demonstrated ability to convene and facilitate diverse stakeholders with differing perspectives, interests, and levels of influence. • Experience building consensus and shared ownership around complex issues. • Experience facilitating strategic planning, collective impact, coalition-building, or other cross-sector initiatives. • Knowledge of ACEs and personal and societal impacts • Knowledge of social infrastructure and systems in Taos County • Knowledge and demonstrated experience of the communities, cultures, and history of the Taos County region • Knowledge of the Taos County region's service systems and barriers that impact community members' access to basic needs and services • Proven collaborative and shared leadership skills that emphasize diversity, equity, and inclusion • Highly motivated to impact community issues and social justice • Proven management, organizational and data-driven coordination skills • Strong strategic planning and systems analysis skills • Knowledge and/or willingness to learn about root-causes of social and economic disparities • Relationship-building skills • Strong written and oral communication skills • Comfort working independently • Able to meet deadlines • Familiarity with Spanish and/or Tiwa languages is a plus
Preferred Qualifications	• Experience working in community development, social services, community health, education, business, policy-making, with community-based programs or related fields • Experience of working with youth and families • Bachelor's Degree in Public Health, Administration, Human Resources, or other related degree; or 4+ years professional experience in these fields. Master's Degree in a related field preferred
Compensation	The 100% TCI Coordinator is anticipated to be a 100% full-time position (up to 40 hours per week) for a twelve month period with flexibility in finalizing the start date and term. This is a contract position and does not include employee benefits – the Coordinator will be responsible for paying all taxes. The expected range for compensation for this full-time role is



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	\$8320-\$10,400 per month, or approximately \$99,840-\$124,800 for the twelve-month period (\$48.00. - \$60.00/hr for a 12 month period), depending on the exact terms of the contract.
<i>Additional Information</i>	Submit letter of interest, resume and three work references to: 100taoscounty@gmail.com